

Over-arching Risk	Assessed risk if no actions taken	Controls in place	Considering controls in place, current risk level assessed by Headteacher	Further key actions to be taken and by when	Assessment agreed by trust ELT and date
Risk that Grange Park Primary School school does not comply with the DfE's "Schools covid-19 operational guidance" from 19 July 2021	Medium	See Key Risk assessments below	Low		

Key Risks	Assessed risk if no actions taken	Requirement	Controls in place	Considering controls in place, current risk level assessed by Headteacher	Further key actions to be taken and by when
1. Risk that individuals in school do not practice good respiratory hygiene	Medium	Must	See Individual risk assessments below	Low	
2. Risk that the cleaning regime in school is not in line with DfE guidance	Medium	Must	See Individual risk assessments below	Low	
3. Risk that occupied spaces are not kept well ventilated	Medium	Must	See Individual risk assessments below	Low	
4. Risk that school does not follow public health advice on testing, self-isolation and managing confirmed cases of COVID-19.	Medium	Must	See Individual risk assessments below	Low	
5. Risk that school does not have an Outbreak Management Plan that complies with public health guidelines and the contingency framework	High	Should	See Individual risk assessments below	Low	

Key risk 1: Risk that individuals in school do not practice good respiratory hygiene including handwashing				
Sub-risk	Assessed risk if no actions taken	Controls in place (refer to school plan)	Considering controls in place, current assessed risk level	Further key actions to be taken and by when
Facilities for 'catch it, bin it, kill it' such as supplies of tissues, bins and bags are not in place	Medium	Tissues available in all classrooms and shared spaces in school. Bins with lids also available in these spaces – emptied daily.	Low	
Facilities for handwashing/sanitising are not in place	Medium	Soap and sanitizer dispensers located around school are checked daily and topped up as and when necessary.	Low	
Pupils, staff and visitors do not make use of provided facilities in line with DfE guidance	High	Pupils wash or sanitise hands at least three times per day – supervised by adults. Staff and visitors are made fully aware of the requirement to regularly wash/sanitize hands. Posters in toilets. Risk assessment shared	Low	

Key risk 2: Risk that the cleaning regime in school is not in line with DfE guidance				
Sub-risk	Assessed risk if no actions taken	Controls in place (refer to school plan)	Considering controls in place, current assessed risk level	Further key actions to be taken and by when
Regular cleaning in line with PHE guidance is not in place	Medium	Additional cleaning during the school day to remain in place. Touch points to be cleaned and toilets refreshed throughout the day. Cleaning materials provided in every classroom and toilet to wipe down surfaces.	Low	

Key risk 3: Risk that occupied spaces are not kept well ventilated				
Sub-risk	Assessed risk if no actions taken	Controls in place (refer to school plan)	Considering controls in place, current assessed risk level	Further key actions to be taken and by when
School is not kept well ventilated in line with HSE guidance .	Medium	Windows to be kept open throughout the day. Where possible doors to be propped open too. Windows opened at the beginning of the day by caretaker. Rooms without windows have built in ventilation. Adjustments have been made by our contractor to ensure optimal compliance with HSE guidance.	Low	Additional funding and further professional advise required.

Key risk 4: Risk that school does not follow public health advice on testing, self-isolation and managing confirmed cases of COVID-19.				
Sub-risk	Assessed risk if no actions taken	Controls in place (refer to school plan)	Considering controls in place, current assessed risk level	Further key actions to be taken and by when
Children, staff or visitors attend school when they should be self- isolating in line with Public Health England guidance	High	Clear guidance issued to all parents, staff and visitors about self-isolation. Records of isolation periods are kept for children and staff.	Low	Re issues guidance to parents and staff.

		Visits to school are by appointment only.		
Where a potential case of covid-19 is identified in school it is not dealt with in line with DfE guidance	Medium	School follows clear procedures set out by DfE when dealing with COVID cases in school. Advise is always taken from local Health Protection Hub	Low	
Staff and secondary pupils do not continue to carry out voluntary term-time twice weekly lateral flow device tests and report results.	Medium	Staff issues with tests on a fortnightly basis. The importance and benefits of taking the tests are communicated with staff. Results are collated and monitored	Low	
Staff or pupils with a positive lateral flow device test result do not self-isolate and follow up with a confirmatory PCR test.	Medium	Staff and parents are required to inform us of a positive case. Regularly communicate this message to staff and parents. CAT ready reckoner used with pupils and staff	Low	
Staff, parents or carers do not inform the school if they or household member has a positive test for Covid-19 requiring them to self-isolate	High	Staff and parents are required to inform us of a positive case. Regularly communicate this message to staff and parents. All stakeholders are now familiar with procedures.	Low	

Key risk 5: Risk that school does not have an Outbreak Management Plan that complies with public health guidelines				
Sub-risk	Assessed risk if no actions taken	Controls in place (refer to school plan)	Considering controls in place, current assessed risk level	Further key actions to be taken and by when
Outbreak Management Plan in line with contingency framework is not in place for occasions where school has several confirmed cases within a 14 day period	High	SLT, Senior Admin and Caretaker are briefed on the Outbreak Management Plan and all hold electronic and physical copies. Regular review of process contained within the outbreak management plan. Daily stock check to ensure adequate PPE & cleaning supplies to meet demand of outbreak management plan. Suppliers in place for quick turnaround on PPE & material orders as required.	Low	
Outbreak Management Plan does not include possibility of re-introducing “bubbles”	Medium	Reintroduction of bubbles noted within Outbreak Management Plan to help contain the spread of the virus. Staff briefed on bubble process within the Outbreak Management Plan	Low	
Outbreak Management Plan does not include possibility of re-introducing the safe wearing of facemasks	Medium	Adequate supply of face masks for staff and visitors in stock to enable the agile movement to an environment where facemasks are mandatory – exemption lanyards will be in place where necessary.		
For Secondary Schools Outbreak Management plan does not include possibility of	Medium	NA		

reintroducing Asymptomatic Testing Sites				
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Resources

Government guidance:

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/999689/Schools_guidance_Step_4_update_FINAL.pdf

Risk matrix:

		LIKELIHOOD				
		VERY UNLIKELY	UNLIKELY	LIKELY	HIGH LIKELY	ALMOST CERTAIN
SEVERITY	NEGLIGIBLE	LOW	LOW	LOW	LOW	LOW
	MINOR	LOW	LOW	LOW	MEDIUM	MEDIUM
	SERIOUS	LOW	MEDIUM	MEDIUM	MEDIUM	HIGH
	SEVERE	LOW	MEDIUM	MEDIUM	HIGH	HIGH
	VERY SEVERE	MEDIUM	MEDIUM	HIGH	HIGH	HIGH